

COVID-19 Response

Studio Plan for Dance Steps Studio, Inc.

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Class ratio:

Saline Studio A	15 students (ages 3+) to one teacher
Saline Studio B	9 students (ages 3+) to one teacher
Tecumseh Studio A	10 students (ages 3+) to one teacher

A. General Safety and Health Protocols

- a. Lobby is closed to viewing, waiting or entry to non-dancers, exceptions listed in (D).
 - i. Saline Studio A - dancers and staff will enter and exit through the side door.
Saline Studio B - dancers and staff will enter and exit through the front door.
Tecumseh Studio A - dancers and staff will enter and exit through the front door.
- b. There is no food allowed.
- c. Dancers must bring personal water bottles. The Saline studio drinking fountain will be closed.
- d. Dance floors are marked a minimum of six feet to help maintain social distancing.
- e. Signage is posted to remind dancers and staff of social distancing.
- f. Outside doors will remain propped open during business hours to increase fresh air circulation.
- g. Social distancing plan and protocol has been shared with staff.
- h. Masks are required for all students and staff, unless diagnosed with medical health conditions (requires valid doctor's excuse).
- i. Dancers will be given water breaks and opportunities to rest, while still keeping social distancing.
- j. Each student must keep his/her personal items in an enclosed bag.
- k. Dancers and staff members will use hand sanitizer before they enter and when they exit the dance room. Hand sanitizer is located in the lobby, and in each dance room.
- l. Bathroom use is for emergencies only, and not to be used as a changing area.
- m. Temperatures of all students and staff will be taken daily.
- n. Dancers must come to the studio dressed in their dance attire.
- o. Dancers must wear appropriate foot covering. No barefoot dancing until further notice.

B. Dance Class Protocols

*****ALL DANCERS MUST COMPLETE DAILY ONLINE WAIVER TO ATTEND CLASS*****

- a. Dance rooms have been marked with social distancing areas. The marked space will be used as much as possible. When running choreography, dancers will maintain a safe social distance to adjust choreography as needed to adhere to social distancing guidelines.
- b. Dancers are required to wear masks on the premises, unless you have a valid doctor's excuse.
- c. Teachers will have limited physical contact with dancers. Verbal cues will be relied on heavily to correct and encourage body placement.
- d. Restroom use will be for emergencies, only.
- e. No parents will be allowed in the dance studio. No dancers will be allowed to enter the dance room without sanitizing hands.
- f. Dancers will be dismissed from class a few minutes early to assist in social distancing and so that teachers can clean between classes.
- g. Hand sanitizers are available in all lobbies and dance rooms.

C. Cleaning Protocols

- a. Studio surfaces that are in use during class will be cleaned after each class. Surfaces used during class include barres and door handles.
- b. Deep cleaning of the facilities are done weekly.

D. Drop Off and Pick Up Procedures Protocol

*****ALL DANCERS MUST WAIT OUTSIDE OR WITH A PARENT IN A CAR UNTIL THE TEACHER ALLOWS YOU IN THE STUDIO.*****

- a. Dancers 8 year of age and younger can be walked into the studio with one parent.
- b. Dancers cannot be dropped off more than 5 minutes early for class or picked up more than 5 minutes late.
- c. Dancers must use hand sanitizer before entering the dance room.
- d. Teachers will take student temperatures when entering the classroom.
- e. Once dancers enter the dance room they will leave their belongings in the designated area and go directly to their socially distanced, assigned space in the studio.
- f. Teachers will ensure personal items are securely in student bags before starting class.
- g. Please be early for pick up. After class dancers will be dismissed from the dance room to their parents waiting outside or in cars in the parking area(s).
- h. Dancers will use hand sanitizer when exiting the studio.

E. Employee Training

All staff participated in a training session to review all studio procedures. Any staff member not following studio protocol will not be allowed to teach.

Self screening by staff members:

- Do not come in to the studio if you are/having sneezing, coughing, runny nose, sore throat, fever of 100 or higher, have lost your sense of taste and/or smell.
- Written documentation and temperature checks will be required of each staff member prior to each scheduled day of teaching.
- Staff must use hand sanitizer when they enter the building and in-between classes.
- Staff must use hand sanitizer after touching their face or using the restroom.